

AGENT/LISTING TRANSFER

Date: _____

Name: _____

MLS ID #: _____

Email: _____

Phone: _____

****If you want the ability to input/maintain listings, your new broker will need to sign an Input Security Form***

Do you use the IDX Services on your website? Yes No

****If yes, you will need to have your new broker sign a Broker Authorization form***

Office transferring from: _____

Office transferring to: _____ Branch: _____

Agent Signature: _____

A \$35 fee will be assessed for the office transfer (regardless of the number of listing transfers)
Payment will be included with the next IMLS quarterly dues.

ACTIVE LISTINGS TO BE TRANSFERRED

Current Broker's signature releasing listings: _____ Date: _____

New Broker's signature accepting listings: _____ Date: _____

MLS# _____ MLS# _____ MLS# _____

MLS# _____ MLS# _____ MLS# _____

MLS# _____ MLS# _____ MLS# _____

MLS# _____ MLS# _____ MLS# _____

MLS# _____ MLS# _____ MLS# _____

For Office Use Only

- Check for IDX in Ramco Update Contact Info Check New Brokerage Associations Office Transfer/Run Workflow Reset Security Level Transfer Listing