

# LOCKBOX TRANSFER/BILL OF SALE

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*This is to certify the sale/transfer of ownership of the following lockboxes:*

Serial Number:

- |          |           |
|----------|-----------|
| 1. _____ | 6. _____  |
| 2. _____ | 7. _____  |
| 3. _____ | 8. _____  |
| 4. _____ | 9. _____  |
| 5. _____ | 10. _____ |

From: \_\_\_\_\_ MLS ID: \_\_\_\_\_  
(please print)

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

To: \_\_\_\_\_ MLS ID: \_\_\_\_\_  
(please print)

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Please be advised that lockboxes will not be transferred from one member to another without written authorization. Telephone authorization is not permitted.

If the lockbox belongs to another Multiple Listing Service or REALTOR® Association, it must be deleted/deprogrammed prior to transfer.